



**Lytham Town Council**  
c/o Lytham Institute  
27 Clifton Street, Lytham, Lancashire. FY8 5EP  
Email: [Clerk@lythamtowncouncil.gov.uk](mailto:Clerk@lythamtowncouncil.gov.uk)  
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Chair Cllr Simon Newell  
Clerk: Mr Luke Russell

## Lytham Town Council - Council Meeting

To: All members of Lytham Town Council.

You are hereby summoned to attend the Council Meeting of the Town Council to be held on **Wednesday 25<sup>th</sup> February 2026** at 6.30pm at the Lytham Institute, 27 Clifton Street, Lytham, Lancashire, FY8 5EP.

Mr Luke Russell MA  
Clerk & Responsible Financial Officer  
Thursday 19<sup>th</sup> February 2026

# Agenda - Wednesday 25<sup>th</sup> February 2026

1.	<b>Welcome, introduction, Audio Recording notice and Health &amp; Safety.</b> The Clerk will then confirm Member attendance and provide apologies for absence where they have been received.		CRFO & Chair
2.	<b>Declarations of Interest and Dispensations</b> A) Councillors to declare any interests in agenda items. B) Consideration of requests for dispensations.		Cllrs
3.	<b>To receive a presentation by Mr Paul Rigby, United Utilities regarding Liggard Brook (Max 15 minutes)</b>		
4.	<b>Approval of Minutes</b> <b>To consider and resolve the approval of the minutes for</b> a) Extraordinary meeting of the Council held on Wednesday 7 <sup>th</sup> January 2026. b) Full meeting of the Council held on Wednesday 14 <sup>th</sup> January 2026	Decision Items	Cllrs
5.	<b>Public Participation (Open Forum)</b> (Max 15 minutes, 3 minutes per speaker) • Members of the public may raise items with the Council in respect the business on the agenda. The Chair may limit a member of the public to 3 minutes of speaking to ensure the smooth running of the meeting. Overall, the section will typically be limited to 15 minutes although the Chair, may at their discretion, extend this.		
6.	<b>Matters Arising / Action Points from Previous Meeting</b> Clerk to review audio recording & transcript of extraordinary meeting 07/01/2026 - Completed.  * LTC will take responsibility to facilitate a meeting between residents and Beaverbrooks - Completed 24/02/2026.  * Cllr Warburton to continue developing a draft A-Board policy	Found at: Item 4(a)  Item 11(a)  Item 10(b)	
7.	<b>Reports from Outside Bodies</b> <b>To note and consider:</b> a) LALC LGR Consultation Launch (email of 18/02/2026) b) LALC Training Tuesdays  *LALC - Lancashire Association of Local Councils		
8.	<b>Finance &amp; Governance</b> a) <b>To note:</b> Confirmation that agreed Precept figures have been received by Fylde Council b) <b>To note and consider:</b> Clerk/RFO to provide verbal update to Councillors and feedback from accounts and bank account review by Councillors on Monday 23/01/2026. c) <b>To note:</b> Bank account reconciliation as at 24/02/2026	Clerk/RFO  Clerk/RFO  Clerk/RFO	

9.	<p><b>Community Engagement</b></p> <p>a) <b>To note:</b> Feedback to Council following the Celebration of Volunteers in Lytham Event           <ul style="list-style-type: none"> <li>○ First and Second Order effects observed.</li> </ul> </p> <p>b) <b>To receive, consider and resolve:</b> Adoption of a Community Grant Scheme proposal by the Council.           <ul style="list-style-type: none"> <li>○ Proposal to Council for adoption of Scheme, including policy; criteria for application; decision making process.</li> <li>○ To resolve decision to open Scheme for remainder of 2025/6 FY</li> <li>○ To consider the carried forward item from January 2026 - Lytham in Bloom request.</li> </ul> </p> <p>c) <b>To consider and resolve</b> the Town Council's position regarding the Town of Culture process.           <ul style="list-style-type: none"> <li>○ Does Lytham Town Council wish to be involved in this?</li> <li>○ (Motion will need proposing at meeting, following discussion)</li> <li>○ Identification of lead Councillor(s) - if decision is to be involved.</li> <li>○ Initial Steps to submit Expression of Interest (if Council wishes to compete / enter)</li> </ul> </p>	Decision item(s)	CP	SB & HW
10.	<p><b>Environment</b></p> <p>a) <b>To note</b> the update to Council regarding the Trees and Lighting scheme on Clifton Street.</p> <p>b) <b>To note</b> the update to Council - A Boards Town Council Policy           <ul style="list-style-type: none"> <li>a. <b>To consider and resolve</b> to adopt a Town Council Policy for A-Boards</li> </ul> </p> <p>c) <b>To note</b> the update to Council regarding Mythop Rd Allotments - Clerk will provide update of communications arising from Council meeting 14/01/2026.</p> <p>d) <b>To note</b> the update to Council regarding the Assets meeting organised by LALC.</p> <p>e) <b>To note</b> the update to Council regarding the planning, purchase and installation of Speed Indicator Devices</p>	Decision Item	CP & Clerk	HW
11.	<p><b>Planning &amp; Licensing</b></p> <p>To consider planning application.</p> <p>25/0745 - BEAVERBROOKS - Former AXA Building, Ballam Rd, Lytham, FY8 4TQ</p> <p>a) To consider planning application.</p> <p>26/0076 - LOWTHER LODGE, 34 Church Rd, Lytham, FY8 5QF</p>	Decision Items	Cllrs	

11.	<b>Neighbourhood Development Plan - Town Plan</b> a) <b>To consider</b> the Council's actions regarding the Town Plan <ul style="list-style-type: none"> <li>o <b>To identify</b> lead Councillor(s)</li> <li>o <b>To consider and resolve</b> the Initial Action Steps (in light of Town of Culture decision)</li> </ul>	Decision Item	Cllrs
12.	<b>Honours &amp; Awards Committee</b> To note - update to the Council regarding the timetable for initial meeting to be agreed upon.		Cllrs
13.	<b>Correspondence</b> To note and consider the Management Information Report shared by Clerk with Councillors by email 17/02/2026 regarding Correspondence received.		Cllrs
14.	<b>Items for Next Agenda</b> <ul style="list-style-type: none"> <li>• Councillors to request topics for inclusion in the next meeting.</li> </ul>		Cllrs
15.	<b>Date, Time &amp; Location of Next Meeting</b> Wednesday 25 <sup>th</sup> March 2026 6:30pm Lytham Institute, 27 Clifton Street, Lytham, Lancashire, FY8 5EP		

*C. Russell*  
 C - RFO

Clerk's Signature:

Date: Thursday 19<sup>th</sup> February 2026

**Note:**

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